Team Work Products Being Evaluated: **Project 1 (Assignment #L3-D)**

1. Work Evaluated by Assessment Symbol/Color Date
2. Work Evaluated by Assessment Symbol/Color Date
3. Work Evaluated by Assessment Symbol/Color Date
4. Work Evaluated by Assessment Symbol/Color Date
5. Work Evaluated by Assessment Symbol/Color Date

**This Checklist must be completed (self assessed) before submit ion for assessment**

| **Yes** | **No** | **Self Regulation Issues** |
| --- | --- | --- |
|  |  | 1. The work meets the *letter* of the expectations for the Presentation of Technical Work (the **checklist** is included) |
|  |  | 1. There are **no** *small* problems with the Table of Contents (TOC) |
|  |  | 1. There were no other Self Regulation Problems (describe if no ) |
|  | | Enter a **1** (one) in the cell to left if any of the items listed above are marked as **No** |
| Comments on Self Regulation Issues | | |
| **Yes** | **No** | **Expected Features** |
|  |  | 1. The work meets the *spirit* of the expectations for the Presentation of Technical Work |
|  |  | 1. Aside from some *small* problems (see item B ) the ToC is essentially complete and correct (i.e., it has been updated to reflect the new work, page numbers are shown for all tasks and sub tasks, page numbers are right justified, only the page number for first page of work is shown) |
|  |  | 1. There is a completed KTSA Table |
|  |  | 1. There is a Gantt Chart that shows the timing of the tasks shown in the KTSA table |
|  |  | 1. There are some sketches/drawings of the team’s artifact |
|  |  | 1. The level of communication "noise", which consists of grammatical, spelling, syntax, etc. errors, is acceptably low |
| Comments on Expected Features and how any problems might be resolved | | |

| **Wow** | **Ok** | **Weak** | **Revealed Features** |
| --- | --- | --- | --- |
|  |  |  | Rate the quality of the notebook organization (e.g., use of unique page numbers, reference to other work in the notebook, sense of continuous work on a single large project consisting of numerous tasks, etc.) |
|  |  |  | Rate the quality of sketching and drawing efforts (e.g., amount, presentation, look, etc.) |
|  |  |  | Rate the quality of the effort shown in generating and using the KTSA Table (e.g., amount and type of discussion used in completing the table) |
|  |  |  | Rate the quality of schedule and schedule creation effort (e.g., completeness in tasks and assignments, the relationship with the KTSA work) |
|  |  |  | Rate the quality of team meeting material (e.g., explicit roles, agendas, meeting minutes, team processing, etc.) |
|  |  |  | Rate the quality of the Discussion (s) (e.g., how good was the reflection) |

| **Yes** | **Exciting Features** |
| --- | --- |
|  |  |

**Results of Initial Assessment[[1]](#footnote-0)**

| **E** | **M** | **NI** | **NCE**  **NS** | **SR-Lapse** | 1. **E**, **all** Yes’s for the Expected Features, **no** Weak’s for the Revealed Features, and **several** Wow’s and/or Exciting Features 2. **M**, **all** Yes’s for the Expected Features, **only a few** Weak’s for the Revealed Features 3. **NI**, **any** No’s for Expected Requirements or **mostly** Weak’s for the Revealed Features 4. **NCE**, there is little to no (**NS**) work to be assessed |
| --- | --- | --- | --- | --- | --- |

If the work was assessed as either **NI,** **NCE, or NS** you may, following the instructions given on the Resubmission of Work Checklist, improve the work and resubmit it for re-assessment by .

1. The results of subsequent assessments are on resubmission of work checklists found preceding this checklist [↑](#footnote-ref-0)